

First 500w of Electrical are Free. If more is required you may order additional electricity.

**C.E.E.S., INC.**

CAPITAL EXPOSITION  
ELECTRICAL SERVICE

P.O. BOX 550  
LOS ALAMITOS, CA 90720  
PH: (562) 430-8827 • FAX: (562) 795-6637  
SAN FRANCISCO AREA

**MAIL OR FAX ORIGINAL WITH 100%  
REMITTANCE TEN DAYS PRIOR TO  
MOVE-IN DATE FOR ADVANCE PRICE**

**C.E.E.S., INC.  
P.O. BOX 550  
3252 WOODSTOCK RD.  
LOS ALAMITOS, CA 90720**

Electrical Rental Order Form

COMPANY NAME				BOOTH NO.			
STREET ADDRESS			CITY			STATE	ZIP
ORDERED BY (Signature) PLEASE PRINT NAME				PHONE NO.			
CREDIT CARD INFORMATION M/C VISA AmEx		ACCOUNT NO. Print legibly		FAX NO.			
EXPIRATION DATE		CARDHOLDER'S SIGNATURE		CARDHOLDER'S NAME Please print			

120V	QTY.	GENERAL OUTLETS	ADVANCE PRICE	REGULAR PRICE	COLUMN 1
		UP TO 500 WATTS	\$77.00	\$108.00	
		UP TO 1000 WATTS	119.00	178.00	
		UP TO 2000 WATTS	162.00	241.00	
120V	QTY.	MOTOR OUTLETS	ADVANCE PRICE	REGULAR PRICE	
		5 AMP OR 1/4 HP	79.00	117.00	
		10 AMP OR 1/2 HP	136.00	205.00	
		15 AMP OR 1/3 HP	156.00	234.00	
		20 AMP OR 3/4 HP	193.00	290.00	
208V		10 AMP OR 1/2 HP	205.00	308.00	
		15 AMP OR 1 HP	234.00	349.00	
		20 AMP OR 1 1/2 HP	290.00	436.00	
		30 AMP OR 2 HP	350.00	526.00	
		40 AMP OR 3 HP	409.00	616.00	
		60 AMP OR 5 HP	484.00	726.00	
1Ø		100 AMP OR 10 HP	692.00	1039.00	
		150 AMP OR 15 HP	967.00	1450.00	
		200 AMP OR 25 HP	1228.00	1842.00	
208V		10 AMP OR 1 HP	273.00	409.00	
		15 AMP OR 2 HP	311.00	466.00	
		20 AMP OR 3 HP	387.00	581.00	
		30 AMP OR 5 HP	468.00	702.00	
		40 AMP OR 7 1/2 HP	546.00	819.00	
		60 AMP OR 10 HP	653.00	979.00	
3Ø		100 AMP OR 20 HP	941.00	1411.00	
		150 AMP OR 30 HP	1240.00	1863.00	
		200 AMP OR 50 HP	1660.00	2490.00	
LIGHTING	QTY.	LIGHTING INCLUDES POWER FOR LIGHT ONLY	ADVANCE PRICE	REGULAR PRICE	
		150 WATT ON STANCHION	77.00	108.00	
		300 WATT ON STANCHION	106.00	159.00	
		500 WATT ON STANCHION	134.00	202.00	
		1000 WATT OVERHEAD	178.00	266.00	
MATERIAL & LABOR	QTY.	MATERIAL & LABOR			
		15 AMP POWER STRIPS		19.00	
		15 FOOT EXTENSION CORDS		19.00	
		25 FOOT EXTENSION CORDS		25.00	
		50 FOOT EXTENSION CORDS		50.00	
		12/5 PIGTAILS		25.00	
		6/5 PIGTAILS		50.00	
		BUCK & BOOST TRANSFORMER		95.00	
		HRS. STRAIGHT TIME LABOR		98.50/HR	
		HRS. OVERTIME LABOR		149.00/HR	
<b>COLUMN #1 TOTAL</b>					

**PAYMENT POLICY**

- 100% PAYMENT MUST ACCOMPANY EACH ORDER UNLESS PRIOR ARRANGEMENTS ARE MADE.
- WE ACCEPT CASH, CHECKS, MASTERCARD, VISA AND AMERICAN EXPRESS FOR PAYMENT.
- ADVANCE PRICES APPLY ONLY TO ORDERS RECEIVED AT LEAST 10 DAYS PRIOR TO THE FIRST SHOW MOVE-IN DATE, ALL OTHER ORDERS WILL PAY REGULAR PRICES.
- ORDERS PLACED AT THE SHOW SITE MUST BE PAID UPON PRESENTATION OF INVOICE.
- NO REFUND WILL BE GIVEN FOR OUTLETS INSTALLED AND/OR SERVICES PROVIDED AND NOT USED, CLAIMS WILL NOT BE CONSIDERED UNLESS FILED BY THE EXHIBITOR PRIOR TO THE CLOSING OF THE SHOW.

**WHEN ORDERING ELECTRICAL SERVICES**

- LIGHTING OUTLETS SUPPLIED WITH TWO (2) CONNECTIONS PER OUTLET ORDERED.
- MOTOR OUTLETS SUPPLIED WITH ONE (1) CONNECTION PER OUTLET ORDERED.
- 480 VOLTS SERVICES(S) AND PRICES(S) ARE AVAILABLE UPON REQUEST.

**CANCELLATION POLICY**  
ORDERS CANCELLED 7 DAYS PRIOR TO SHOW DATE 20% CHARGE. LESS THAN 7 DAYS NOTICE NO REFUND.

460V WHEN AVAILABLE.  
ALL CABLE RUNS OVER 100 FEET WILL BE CHARGED @ \$1.00 PER FOOT PER CABLE PLUS LABOR.

460V	QTY.	MOTOR OUTLETS	ADVANCE PRICE	REGULAR PRICE	COLUMN 2
		10 AMP OR 1/2 HP	\$382.00	\$572.00	
		15 AMP OR 3/4 HP	435.00	652.00	
		20 AMP OR 5 HP	542.00	813.00	
		30 AMP OR 7 HP	654.00	983.00	
		40 AMP OR 10 HP	765.00	1147.00	
		60 AMP OR 15 HP	915.00	1370.00	
		100 AMP OR 25 HP	1316.00	1975.00	
		150 AMP OR 50 HP	1737.00	2608.00	
		200 AMP OR 75 HP	2323.00	3486.00	

**COLUMN #2 TOTAL**

ENTER THIS AMOUNT BELOW TO FINISH ORDER

<b>COLUMN #1</b>	
<b>COLUMN #2</b>	
<b>GRAND TOTAL</b>	

<b>CHECK NO.</b>	
<b>AMOUNT PAID</b>	

PLEASE READ REVERSE SIDE FOR RULES, REGULATIONS AND GENERAL INFORMATION.

## REGULATIONS AND GENERAL INFORMATION

1. ***C.E.E.S., INC. is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should install a surge protector on your computer(s). All electrical installations and connections to all electrical service should be made by a C.E.E.S., INC. electrician. C.E.E.S., INC. will not be responsible for any damage or loss to any equipment, component, computer hardware or software and/or any damage or injury to any person caused by the installation, connection or plugging into any electrical outlet by person other than C.E.E.S., INC. electrician.***
2. Electricity will be turned on within 30 minutes of show opening and turned off within 30 minutes after show closing.
3. 24 hour service to any outlet will be double listed price.
4. Dedicated power is double the listed price, and can only be guaranteed before show opening with advance arrangements for date needed.
5. All electrical outlets will be installed on the floor at the draped backwall of in-line booths and peninsula spaces. Exhibitors with hardwall displays must arrange for power to be dropped inside the booth if necessary; this will be done on a time and material basis. Overhead power to island booths will be dropped to the main location per the exhibitor's floorplan. If no plan is provided, the power will be installed at our discretion. Additional overhead power drops are chargeable on a time and material basis. Distribution and connection(s) to equipment is chargeable on a time and material basis. For further information please refer to the **Exhibitor Electrical Information** insert.
6. Local ordinances prohibit more than 2000 watts per lighting circuit and only one connection for power and motor outlets.
7. All wiring, motors, electrical installations, etc. must be approved. To prevent overloading of circuits, exhibitors cannot add wattage except as ordered.
8. All electrical permits required by the Local Building and Safety Code will be obtained by the electrical contractor.
9. All flood light, column, and wall outlets are not a part of booth space. A separate outlet must be ordered at regular price for each piece of equipment to be connected.
10. Special hanging, hookups, repairs, or installation of electrical equipment will be done on a time and material basis.
11. Installation is subject to Local Union Contract and jurisdiction.
12. All equipment should be properly tagged and wired with full information as to current, voltage, phase, cycle, horsepower, etc. and ready for connection.
13. All outlets over 20 amps and with a voltage over 150 volts require electrical labor. This includes a 1 hour minimum to inspect exhibitors that are pre-wired to plug into our system.
14. Any labor rates indicated on forms are based upon the current I.B.E.W. union contract at time of printing forms. These rates are subject to change without notice based on the prevailing union contract at time of show.

### ELECTRICAL CONTRACTOR'S LABOR RESPONSIBILITIES

As the Official Electrical Contractor we will be responsible for

- All under-carpet distribution of electrical wiring.
- All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics and the distribution of same from product to booth and from booth to booth.
- All motor and equipment hook-ups requiring hard wire connections.
- Installation and/or repair of electrical fixtures.
- Installation of electrical motors to be energized and electrical apparatus.

The above items require electrical labor, which may be ordered in the Electrical Labor section of the form on the reverse side.

### ELECTRICAL CODE

#### Electrical Services for Exhibits at Convention Facilities

Electrical requirements for an exhibit at all convention facilities are for the safety of all exhibitors and are based on national Electrical Code and local ordinances.

Too frequently, fires have been traceable to faulty wiring, sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, exhibits in the convention facilities may be inspected to determine if any violations exist. If they are found, qualified electricians are available to correct the problems. This work will be performed on a labor and material basis. If the exhibitor does not wish to have the fault corrected, electrical service to the offending booth will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to the convention facilities.

Serious risks are involved which can be eliminated by understanding basic requirements of safe wiring inside your booth. For the safety of you and the public, remember these points:

- All wiring must have a 3-wire grounded cord with a minimum of #12 gauge.
- Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which can be affected by heat.
- The use of clip-on sign sockets, latex or lamp cord wire in displays, or the use of 2-wire clamp-on fixtures, is prohibited by order of fire prevention bureaus at trade shows and conventions.
- Our company rents approved extension cords and plug strips which provide safe multiple plug-in capabilities.
- Zip cords or two-wire cords are ungrounded and could result in safety hazards. Their use is forbidden in all convention facilities. ***Please leave all 2-wire cords at home!***